



CAMS 2016 Annual Scientific Conference

2016 Exhibitor Registration

Deadline to Register: 10/14/2016

EXHIBITOR INFORMATION

Exhibitor/ Company Name: _____

Contact Name: _____

Last *First* *M.I.*

Business Address: _____

Street Address *Unit #*

City *State* *ZIP Code*

Booth Contact's Phone: _____ Booth Contact's Email: _____

Description of Products/Services Displayed: _____

EXHIBITOR PACKAGES

- \$1,500 Half Booth | Day Only, One 6ft x 2.5ft skirted table, 2 Exhibitor Badges
 - \$2,500 Full Booth | Day Only, Two 6ft x 2.5ft skirted tables, 4 Exhibitor Badges
 - \$5,500 Premier Exhibitor | Day and Evening, Two 6ft x 2.5ft tables, 4 Exhibitor Badges
 - Additional Exhibitor Badges \$45 per Badge
- No. of Extra Badges Required:** _____

YES, I would like to participate in the Exhibitor Passport Program! (Deadline to sign up" 10/14/2016)

BOOTH RENTAL ITEMS

- Electrical Access 20 Circuit Amp \$209.00
- Electrical Access 60 Circuit Amp \$800.00

Wi-fi connections will be available to purchase through Pier 60's internet provider: Transbeam. You can purchase the connection directly from your device the day of the event.

IMPORTANT EVENT INFORMATION

LOCATION & TIMES

Pier 60 at Chelsea Piers 23rd Street & West Side Highway NY, NY 10011

The Annual Scientific Conference begins at 8:30 AM on Saturday November 5, 2016 and ends at 5:00 PM.

The Exhibition Hall opens for set up at 5:00 AM on Saturday November 5, 2016. It is highly suggested that your booth be set up before conference registration begins at 7:45 AM.

EVENT EXHIBITOR PACKAGE DELIVERY & SET UP

-Deliveries of average size (i.e. 24" box) can **be accepted by Pier 60 no earlier than Thursday November 3, 2016.**

-Any oversized items must pre-approved by Pier 60 in writing if advanced delivery is required. Any oversized items not pre-approved in writing will not be accepted by the venue.

-Once the items have been delivered, you can contact Madeline Fautleroy at (212) 336-6026 to confirm receipt.

-Please mark your boxes accordingly with your company's name. Pier 60 will place the boxes in the center of the Exhibitor Hall and **all Exhibitors will be responsible for retrieving their own boxes.**

EXHIBITOR SET UP

-Exhibitors can load and begin setting up at 5:00 AM on Saturday November 5, 2016.

-Any boxes delivered on Thursday 11/3 or Friday 11/4 will be placed in the middle of the Exhibitor Hall.

-Exhibitors will be responsible for retrieving their own boxes. Please mark your boxes accordingly.

EXHIBITOR BREAKDOWN AND LOAD OUT

-Exhibitor Booths in the Exhibitor Hall must breakdown by 4:00 PM and Load Out by 5:30 PM.

-You must take all your materials with you.

-Exhibitors are responsible for discarding any unwanted materials.

EXHIBITOR REPRESENTATIVES

A full list of representatives from your organization must be received by **October 28, 2016.** Please email your list to Mrs. Jamie Love at jlove@camsociety.org

PARKING

Valet Parking for Conference - \$58.00 per car*

**If Valet Parking is not required, self-parking will be based on availability and hourly parking rates will apply.*

PAYMENT INFORMATION

Payment must be received in full by October 28, 2016 to be guaranteed a space in the Exhibitor Hall

BY CHECK

All checks should be made out to: Chinese American Medical Society. In the memo section please write: CAMS 2016 Exhibitor. Checks should be mailed to: CAMS 265 Canal Street, Suite 515 New York, NY 10013

BY CREDIT CARD

You can pay by phone or you can fill out Credit Card Payment information below and sent it by fax to 646.304.6373 or by email to Mrs. Jamie Love, CAMS Administrator at jlove@camsociety.org. We accept Visa, MasterCard, American Express and Discover Card.

I will pay by check Please Charge My: Visa MasterCard, American Express Discover Card

Card Number	_____	Exp Date MM/YY	_____	Security Code	_____
Name on Card	_____	Company	_____		
Billing Zip Code	_____				

TERMS AND CONDITIONS

Exhibitors are responsible for setup and tear down of booths. Exhibitors are also responsible for taking any unused materials with them at the end of the day.

- I have read and reviewed and understand the terms for the Event Exhibitor Delivery & Set-Up.*
- I understand and agree to the terms and conditions of the exhibition space sponsorship for the CAMS 2016 Annual Scientific Meeting on 11/5/2016.*
- I understand that my booth space is not guaranteed without receipt of a signed Event Exhibitor Agreement and payment received in full by the CAMS Office before October 28, 2016.*

Signature: _____ Date: _____

COMPANY REPRESENTATIVES

<u>Last Name</u>	<u>First Name</u>	<u>Time-In</u>	<u>Time-Out</u>